

Rusk County Farmers Market 2026 Producer Contract & Vendor Rules

The Ladysmith outdoor market is located on 2nd Street and Hwy 8 in downtown Ladysmith. This market opens June 20th and closes October 10th with market hours on Saturdays 8:30am-noon and Wednesdays noon-4:00pm. The Bruce market is located in the Bruce Village Park, 651 W. Arthur Avenue. The Bruce market opens July 3rd and closes September 25th with market hours on Fridays, 1:00-5:00 pm. RCFM's indoor market is held in the lower level of the Rusk County Community Library, 418 Corbett Ave W, 9:30am -12:30pm, on January 17th, February 14th, March 14th, April 18th, and May 16th (November date TBD).

The undersigned agrees:

1. To sell only what I, or a direct member of my family, have produced. I am not reselling products that someone else has grown or produced. All crafts must be made by the seller, or by a family member. I also agree to provide written directions to all locations where I am growing produce or producing my product, and a list of the products I am growing or make exceptions to this rule on a case-by-case basis.
2. To sell within the market days and hours in the spot designated by the Market Attendant. Vendor set-up begins one hour before the market opens. **Pre-registration with the Market Manager is required to sell at any market;** text 715-415-1685 or email kchalbur@gmail.com at least 48 hours prior to the start of the market.
3. To follow the State of Wisconsin food safety rules, and to display all required licenses at the market. To label canned goods or baked goods as required by DATCP.
4. To follow the rules of the Farmers Market Nutrition Program, Double Value Coupon Program, Market Match Program, and Prescription Produce (FoodRx) Program. Reimbursements will not be made for improper acceptance of vouchers, coupons, tokens, or prescription papers.
5. To conduct myself in a professional and courteous manner towards my fellow producers and towards customers. To offer customers correct change for purchases.
6. Smoking is not allowed on the market grounds.
7. To pay selling fees in a prompt manner. For outdoor markets: non-vehicle spaces are \$15/day, \$35/month, or \$125/season; double booths are \$30/day, \$70/month, or \$188/season. Pavilion vehicle spots will be available to season vendors only at a rate of \$200/season; the 1.5 vehicle pavillion spots are \$250. Vehicle spots with tents are \$20/day. Indoor market fees are \$15/day or a contribution of a dish to pass for the fundraiser.
8. To encourage customers to provide their own bags and to use as little plastic as possible.
9. To provide the information required by the Wisconsin Department of Revenue for the completion of a Wisconsin Temporary Event Report (Form S-240).

Failure to follow these rules will result in a verbal warning from the Market Manager or the Market Attendant. A second violation can result in the seller being asked to leave the market that day. Further violations can result in the seller being asked to not sell any more that season at the discretion of the market manager.

Rusk County Farmers Market Vendor Contract

Vendor Name: _____

Business Name: _____

Address: _____

Email: _____

Phone Number: _____ SSN (last 4 digits) _____

What Products do you sell? _____

Do you have a Wisconsin Sellers Permit? No _____ Yes _____ 456- _____ - _____

If no and you sell taxable items, are your sales less than \$2,000 in a calendar year? No ___ Yes ___

Preferred Vending Spot: _____

Signed _____ Date _____

Photo Release Form

I, _____, give permission to the Rusk County Farmers Market to use my name and/or photo for media/marketing purposes. This permission extends to anyone working with me at my booth.

Signed _____ Date _____

Return signed contract to:

Kathy Halbur
W4673 Elm Drive
Tony, WI 54563
kchalbur@gmail.com
715-415-1685